

**Cumberlands Workforce Development Board  
Meeting Minutes  
December 10, 2019**

The Cumberlands Workforce Development Board met on December 10, 2019 at the Lake Cumberland Area Development office in Russell Springs. Chairman Sam Brown called the meeting to order.

Ms. Beverly Grimes called the roll. There were fourteen (14) of the twenty-seven (27) members present, thus constituting a quorum of the board. Thirteen (13) members present were Business and Workforce representatives which meets the requirement of 51% of members present be a combination of Business and Workforce representatives. Board staff included: Myra Wilson & Beverly Grimes. Lake Cumberland Area Development District Staff included; Darryl McGaha, Nick Hazel, Marsha Wells, Barbara Campbell, Tony Meeks, Brentley Bault, Chris Ford, Anna Ford, Lisa Gosser, Amy Dennis, Jenny Hughes, Jennifer Burton, Cassie Bertram, Larry Hatfield, Kristine McCollum, Martina Hadley, Sandy Birkholz & Kim Gibson.

Mr. Sam Brown nominated Mr. Christopher Goodin, Jr. to the Youth Committee. Motion was made by Scott Pierce to approve the nomination as presented, seconded by Steve Sanders. Motion carried.

All members were e-mailed copies of the minutes from the October 15, 2019 meeting. Questions/corrections were asked for; there being none, motion was made by Richard Foley to approve the minutes as presented, seconded by Daryl Hammond. Motion carried.

Ms. Myra Wilson introduced Ms. Michelle Smith, she is the owner/director of the Second Mile Behavioral Health. On July 1<sup>st</sup>, Ms. Smith and her partner Shane Garland opened Second Mile Behavioral Health in London. At this time they were providing case management, therapy services & community support for the London area only. They founded their business on Matthew 5:41, "And whosoever shall compel thee to go a mile, go with him twain". The definition of Second Mile is a deed of charity or kindness beyond the demands of duty. Their goal is to go the second mile. They got approached by Probation and Parole to provide case management services to Russell County. They have hired three (3) case managers for the Russell County area. They will be hiring a Therapist for this area in the near future.

Ms. Myra Wilson introduced Ms. Minnie Peterson. She was incarcerated from July 12, 2018 – December 2, 2019. She met Myra at the Re-entry classes that they were having at the Russell County Detention Center. In the classes, she learned about all the resources and opportunities that were available to her when she got out of jail. She has never had a real job. She is now working at Tarter Tube, she did a motion to see her kids and they have helped her get medicine. She couldn't say enough good things about the re-entry

program and the people involved. She really didn't want to stay around here because the drugs are so bad and she is an addict. She wanted to go to an Oxford House but her mother got sick and needed her help. She met with Myra and she still tried to convince her to go to an Oxford House to get away from the situation. She asked Myra to give her one chance and if in a couple of weeks she is not doing what she is supposed to do she will go to an Oxford House. She is doing really well.

Ms. Myra Wilson introduced Ms. Joyce Leone from Stephens Pipe & Steel. They have hired a wide array of individuals sent from the re-entry program. The last one they hired was Kelsey Emerson, who has been an outstanding employee. She is on time every day and very prepared for work. When she came in for her interview, she was willing to do what was asked of her. They are very pleased with the people that have been sent their way. It's a winning situation for everyone involved.

Ms. Myra Wilson introduced Logan Miller and Calvin Roberts from HT Hackney. They are willing to hire people with things on their record. They were having trouble finding people to hire and decided to give this a try and it's working out very good for them.

Ms. Myra Wilson mentioned the article regarding the re-entry program in Russell County that was in the Lake Cumberland Current Newspaper. This is the first time we had gotten coverage from the newspaper.

Ms. Myra Wilson introduced Gordon Lester, Family Resource Director at Russell Springs and Salem Elementary Schools. We have had an issue of homeless people coming into this county for the past couple of years. We are very fortunate in this county to have the Kevin Williams concert proceeds going to the Family Resource Center. They have been putting homeless families up in motels for seven (7) days, which would give the parents time to get a job. With the money they have they can help support the transitional houses that are properties of Pastor Nick Armstrong. They have a group of people that are building beds so no kid in Russell County will be without a bed.

Employer Spotlight- Kim Arnold with PC Solutions. They started their business in 2007. They offer computer services which entitles hardware and software. They service residents & businesses in the surrounding area. Ms. LaQuita Goodin came to them about working with some of the young people in the out-of-school youth paid work experience program. When the participant comes in they do one on one on the computer by diagnosing the hardware first, teach them how to do clean ups, etc. It has really helped them get their residential customers taken care of with-in a two-three day time span. They hired one of the participants full time & some of them are working part-time. Ms. Goodin thanked Ms. Arnold for participating in the program.

Ms. Myra Wilson introduced County Attorney Kevin Shearer. The Pre-Release Program that the jail has is a great thing. He has a lot of people that is going to court with

him to help out. Mr. Shearer and Ms. Wilson have been going over the cases before their court date so she will know what is going on with these individuals. This is making major impact on people's lives. They are only in one court, District Court in Russell County at the present time. Mr. Shearer thanked the Board for providing accountability for the people, follow-up and follow through.

Ms. Myra Wilson informed the Board that the Memorandum of Understanding (MOU) for Pulaski County Detention Center was approved by the Pulaski County Fiscal Court. They are doing a program called CRITICAL (Comprehensive, Rehabilitation, Transforming, Individuals, Community, & Livelihoods). They have their re-entry launch on Tuesday, December 17<sup>th</sup> at Pulaski County Detention Center. They are expecting 42 inmates at this meeting.

Mr. Mark Kolander with the Pine Knot Job Corp spoke to the group about the Work Based Learning program. Since they will not be closing the center they have been doing some reorganization and restructuring. Previously they got recruits from Pennsylvania to Florida. Now their recruits will all be from Kentucky. They are looking at areas where they can place their students after graduation. They are looking at the types of training that will make them more employable to the businesses.

Mr. Darryl McGaha gave an update for the Budget and Finance Committee. The Budget for WIOA Programs for PY'19 is \$4,192,245.14. We have expended 33.33% thru November 30, 2019. Mr. McGaha told the Board that he had never seen the WIOA funds get as low as they had in the past couple of months. There are a lot of expenses that the LCADD has covered, payroll expenses, etc. that is not showing on the budget. Last Friday we got the funding for FY'20 Adult and Dislocated Worker. We also got an additional \$215,473.89 Dislocated Worker funds that the State had left over. They ran it through the formula and past in down to the 10 local workforce areas. We immediately asked them to transfer these to Adult funds. Hopefully we will be doing some catching up on our budget and it will be more accurate at the next meeting. Just remember that all the expenses are not showing on this budget. Motion was made by Wendell Emerson to approve the budget as presented, seconded by Mike Buckles. Motion carried.

Ms. Myra Wilson gave an update on the Local Strategic Plan. We received a letter at the end of September saying that there were items on the Local Strategic Plan that needed to be updated. Those were prepared with an addendum and will be submitted to Frankfort before the December 31, 2019 deadline. It will be put out for a fourteen day review period after board approval. Motion was made by Steve Sanders to approve submission of the Local Strategic Plan following the fourteen day review period, seconded by Wendell Emerson. Motion carried.

The board was e-mailed the Department Updates for their information. There is a lot of activities going on with our Business Service Teams. Be sure and let the Business Service Teams know if there is something they can help you with, in your county.

Mr. Darryl McGaha had informed the Board at our previous meeting that the Rite-Aid building in Somerset is up for lease. He has been making calls and talking to people. If approved, the next step would be for Facilities to come down and look at the building and get their ok. At that point we would have to get someone to do the remodeling. We finally got the square footage, electric bills, water, gas, sewer, etc. There would be a small lease increase from the price that we are paying now.

There was a letter sent to Frankfort requesting a full-time CDO employee for the Campbellsville office.

Mr. Daryl Hammond asked what the status was on Manchester Tank. They are going to be opening after the 1<sup>st</sup> of the year. They plan to hire 35 to 40 people by April. They are hoping to employ 100 by the end of the year. It's a very family oriented business. They are talking about putting in a daycare. The company is very excited in the amount of land that was offered, so they could expand. This company is going to be State of the Art. All their locations will be modeled after this one. They are vested in the community.

Motion was made by Steve Sanders to adjourn, seconded by Mike Buckles. Motion carried.

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Sam Brown, Chairman

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**Cumberlands Workforce Development Board  
Meeting Minutes  
February 18, 2020**

The Cumberlands Workforce Development Board met on February 18, 2020 at the Lake Cumberland Area Development office in Russell Springs. Chairman Sam Brown called the meeting to order.

Ms. Beverly Grimes called the roll. There were twenty-two (22) of the twenty-seven (27) members present, thus constituting a quorum of the board. Sixteen (16) members present were Business and Workforce representatives which meets the requirement of 51% of members present be a combination of Business and Workforce representatives. Board staff included: Myra Wilson & Beverly Grimes. Lake Cumberland Area Development District Staff included; Darryl McGaha, Nick Hazel, Shirlene Taylor, Michelle Whitis, Marsha Wells, Barbara Campbell, Tony Meeks, Brentley Bault, Chris Ford, Anna Ford, Lisa Gosser, Amy Dennis, Jenny Hughes, LaQuita Goodin, Jennifer Burton, Cassie Bertram, Larry Hatfield, Kristine McCollum, Martina Hadley, Sandy Birkholz, Leslie Sandusky, Tammy Walker, Martina Hadley, Charlotte Smith & Kim Gibson.

Mr. Sam Brown nominated Ms. Juwana Sampson to the Youth Committee & One-Stop Committee. Motion was made by Larry King to approve the nomination as presented, seconded by Scott Pierce. Motion carried.

All members were e-mailed copies of the minutes from the December 10, 2019 meeting. Questions/corrections were asked for; there being none, motion was made by Janet Slayden to approve the minutes as presented, seconded by Steve Sanders. Motion carried.

Mr. Scott Secamiglio, Senior Research Analyst with KYSTATS gave a brief presentation on the web-site. If a person has a record in pre-school, connect to their record in K-12, connect to their record in post-secondary and then they can be tracked if they go to the workforce. There is a lot more data; corrections, labor market info, health, Medicaid, food stamps, driver's license, etc. Their data goes back to 2008 to the present, it's linked over time. They are much more than just education and workforce data. They have three video's, 1) Telling what they do, 2) How you request data and 3) Labor Market Information.

Ms. Marsha Wells introduced Mr. Aaron Poynter, Director of Quality Control and Personnel with Bennett's Carpets. He is a graduate of Leadership Kentucky Bright Program, during the first session it opened his eyes to a lot of resources that the local Area Development Districts have, primarily focused in our area. He met with Jennifer Burton, LCADD Career Manager and learned about the Paid Work Experience (PWE) program. They hired an individual through the PWE program. They put him with one of their more experienced workers. The individual is nineteen years old, graduated from

high school and was working for a family friend building houses. With this job he didn't have any benefits. With the job at Bennett's through the PWE program he made \$8.00 an hour. He did so well that after six weeks in the program they hired him full-time at Bennett's, he's making almost double to what he started out making and has benefits. This program has changed his life.

Ms. Myra Wilson introduced Ms. Mary Brown. She was the first lady to come through the pre-release program and be released. She has been incarcerated a few times. When she was released she always felt like she was set up for failure. She never could pinpoint what her first objective should be after being released. She would always try her hardest to become a better person and have a normal life for her and her family, but she always failed. She would try to get a job, but had no success. The stress would cave in on her leaving her trapped and hopeless. The last time she was released from the Russell County Detention Center (RCDC) her whole life was about to change for the better. Mr. Bobby Dunbar and Ms. Alana Reynolds introduced Ms. Brown to Ms. Wilson with the Re-entry program. They have helped her with food, clothing, a job and a home. She stated, "This program is a blessing for inmates that are being released". She thanked everyone from the bottom of her heart that has been involved in this process.

Ms. Myra Wilson introduced Mr. Michael Foley. He has been in and out of jail at the RCDC. When he got out he never had any help to try and get his life straightened out. He was so tired of not doing anything with this life. He got clean and wanted to make a change in his life. Before he got out he went to a pre-release class, this was just what he needed to hear. He got ahold of Ms. Wilson because he didn't have anywhere to go. She helped him get into a transitional house, then a place of his own, helped with clothing, food & helped him find a job. All of his fines are paid. He thanked everyone for their help.

Ms. Myra Wilson introduced Ms. Skylia Hull. Ms. Hull is doing PWE at the Lake Cumberland Area Development District. She graduated in 2017 and is the mother of three. She met Ms. Wilson through the court system & Kevin Shearer. She lost her job, was pregnant and was living in a car. Ms. Wilson, helped them find a home, food & clothes. She is working toward a better future. She would like to go back to college.

Ms. Myra Wilson introduced Mr. Aaron Poynter. Mr. Poynter has accepted a job as Re-Entry Coordinator for the Cumberlands Workforce Development Board, which starts March 2nd. He is originally from Hart County, Kentucky. He moved to Bowling Green, Kentucky and attended college at Western Kentucky University. He graduated with a Bachelors' degree in Criminology/Sociology. He worked for the Western Kentucky Police Department. He served there for 2-1/2 to 3 years. He moved over and went to work for the Warren County Sheriff Office. They moved back to Russell County and he accepted a position at Bennett's Carpets. He also serves as a part-time deputy at Casey County Sheriff Department.

Ms. Myra Wilson introduced Mr. Eliezer Mendez, Re-Entry Coordinator for the South Central Workforce Board. Before he got this position he was a former inmate at the Warren County Regional Jail. He spent the last 9 years of his life in and out of jails. He's an alcoholic and an addict. In 2018 he hit rock bottom; he lost his wife, children and home. He found his self incarcerated; that's when he found God. He got to move sides of the jail to Class D, if you have good behavior you get to go out and work. There was a program called the Freed Program, he was the first inmate chosen to participate in this program. On July 29<sup>th</sup> he goes to court, he shocked out of drug court. He went to the Career Center to see Ms. Steelman. She gave him a job. He took advantage and looked at all the resources that they had available. During his time as a Wax they have helped 122 people with felonies and misdemeanors find a job.

Ms. Myra Wilson introduced Mr. Bobby Dunbar, Jailer at the Russell County Detention Center. They have had 86% success rate. Mr. Dunbar was very skeptical about this program in the beginning. Warren County Regional Jail sold Mr. Dunbar on the idea. It takes a lot of people joined together to make this program a success. They have helped several inmates get their ID's & Birth Certificates, so they will be able to get a job. They didn't realize there were so many barriers that the inmates were facing when they got out of jail; transportation, clothing, housing, food, etc. There have been 90 inmates complete their GED's in the past 10 years.

Ms. Myra Wilson introduced Mr. Anthony McCollum, Jailer at the Pulaski County Detention Center and Ms. Christina Norris. He has been in office for 1 year. When he ran for office they were looking at overcrowding at the jail. They are a 213 bed facility and they have 464 inmates. There has to be something that they can do. He was meeting with Chris Gridler with SPEDA and Alesa Johnson with SCC trying to come up with a plan. They are now doing the Re-Entry Program. They are also working with the SCC and SPEDA trying to get training set up for jobs that are available.

Ms. Myra Wilson introduced Ms. Samantha Shepherd with the Kentucky Department of Corrections Division of Re-Entry services. She is an Employment Program Administrator for this area. She basically goes out and recruits employers to hire our people once they are released from jails & prisons. They make sure they have housing, transportation, food, clothing, etc. In 2020, they are working with a mentor program, they are recruiting members in the community that will partner up with people that are being released from jails & prisons. They are going to continue walking along with these people and show them the ropes. A lot of the jails don't offer the MRT Classes, but they offer it out in the community. They are partnering with the jails making sure that happens if they are in MRT once they are released and are still in the program they can continue in the community and meeting with people like Michelle Alley.

Ms. Myra Wilson introduced Ms. Michelle Alley, Re-Entry Coordinator with the Kentucky Department of Corrections. She covers eight counties. She teaches MRT, Parenting, Soft Skills Boot Camp & Life Skills classes that are for people coming back into

the community after being incarcerated. The MRT class is a self-reflect class on what they have done in their life good or bad. They have to complete 20 hours of community service before they can complete the program. Besides teaching the classes, she helps them find housing, transportation, clothing and food.

Ms. Myra Wilson introduced Ms. Becky Wilson, Regional Manager with Goodwill. On March 10 they are doing a Re-entry simulation, most everyone will go to jail. Expungement is a complicated process. In 2020, Goodwill is going to host 13 Expungement Clinic's across the state. At those clinic's they are working with legal aid in those areas to make sure there is not someone else that would pay for these expungement fees. If no one else can pay for the expungement fees Goodwill can. You have to file for expungement in the county where the charge took place. There is a \$40.00 certified Expungement package that has to be completed. There are no waivers for this. It can take up to two months to get that back. When you get that back you have 30 days to get that filed. A felony is \$250.00 and a misdemeanor is \$100.00. There is no guarantee with this process.

Ms. Myra Wilson introduced Ms. Alesa Johnson, V.P. of Workforce Solutions with KCTCS. She has been working with Jailer McCollum, Christina Norris, Myra Wilson, Chris Girdler with SPEDA and Greg Tucker with ECU. Do some inmates, need skills before they are released or do some need continuing education to get them ready for the workforce when they are released? They are looking at a 3 Phase approach for individuals that are about a year from being released, Phase 1- Soft Skills, Phase 2- Technical Training and Phase 3- Resources from all the partners. They have applied for a grant. They need a career counselor that can work one on one with each individual inmate and find out what they want to do with their life. They also need funds to help pay for the training. Financial aid will not cover this training. The Kentucky Work Ready Scholarship does not pay for it at this time. They are going out for an ARC Power Grant. It will be due the end of March. SPEDA is hosting a meeting on March 5<sup>th</sup> from 11:00-1:00 ET at the Meece Auditorium at Somerset Community College. This meeting is to bring together partners that would be interested in working together to try to find funding to help with this initiative.

Ms. Myra Wilson introduced Kevin Shearer, Russell County Attorney. Mr. Shearer had a couple of updates. 1) They are expanding from the District Court solely to the Drug Court. This means that soon as they get out of jail and into the drug court system, they are assessed for all these things that are needed. He has to convince his staff to think about things differently, we have to go about things in a different way, they have to challenge themselves. 2) Our community partners are expanding, there has been 3 meetings over the past 2 weeks over substance and mental health. The use of the Oxford House has been very successful.

Ms. Vickie Wells gave an update for the Budget & Finance Committee. The Budget for WIOA Programs for PY'19 is \$4,170,712.50. We have expended 52.10% thru 1/31/20. The Board was given a breakdown of WIOA Expenditures by Grant Number and a



breakdown that comes from the Area Development District software for WIOA Admin., which includes Board Support, Direct Services and One-Stop Operator. Motion was made by Scott Pierce to approve the budget as presented, seconded by Steve Sanders. Motion carried.

Mr. Darryl McGaha gave an update on the Somerset Career Center. At one of our previous board meetings the Board voted to proceed with the relocation of the Somerset Career Center. That has been worked on for the past couple of months. They want to expedite the situation, it would be better if the Lake Cumberland Area Development District as the Fiscal Agent is the lease holder for a new building. Motion was made by Wendell Emerson for the Lake Cumberland Area Development District to hold the lease on the new building for the Somerset Career Center, seconded by Mike Buckles. Motion carried.

Ms. Myra Wilson gave an Update on the Strategic Plan. We are focused on two areas of the Strategic Plan 1) To increase the workforce participation, since August 2019 we have added 300 people back into the workforce around different counties. Most of this is related to re-entry or coming through the county attorney's office in different counties. On Thursday at the 5<sup>th</sup> Annual Workforce Summit, Dr. Robert Boone is going to be presenting information on re-entry and we are going to add some information to that presentation. 2) To actively engage our employers, SPEDA is hosting a meeting for partners. We are trying to get employers engaged to hire people that have a felony or a misdemeanor.

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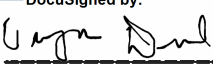
On February 13<sup>th</sup> Ms. Myra Wilson presented a Memorandum of Understanding (MOU) between the Cumberland Workforce Development Board and the Wayne County Jail to the Wayne County Fiscal Court. This MOU will allow us to go into the jail and provide career services for inmates as they are ninety (90) days of release, hopefully connecting them with a business so they will have a job when they are released. This MOU was approved by the Wayne County Fiscal Court. Motion was made by Brett Traver to approve the MOU, seconded by Scott Pierce. Motion carried.

Ms. Connie Schnell, Regional Manager with the Career Development Office gave an update for Unemployment Insurance (UI). There has been changes within their department. UI as most know were taken out of the career centers and when we did UI transition, moved everything to Frankfort, consolidated to a call center. Recently they are moving some UI back into the career centers and the goal and reason is so they can provide quality customer service to their customers that are so deserving of it. They have identified individuals in their 12 hub offices across the state, Somerset being the hub office in our area. They have identified a UI staff person that has past experience and gave them back all the access they had taken away. She will keep the Board informed on how the transition is going.

The board was e-mailed the Department Updates for their information. There is a lot of activities going on with our Business Service Teams. Be sure and let the Business Service Teams know if there is something they can help you with, in your county.

Motion was made by Scott Pierce to adjourn, seconded by Wendell Emerson.  
Motion carried.

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**Cumberlands Workforce Development Board  
Meeting Minutes  
June 16, 2020**

The Cumberlands Workforce Development Board met via zoom (video conferencing) on June 16, 2020 at the Lake Cumberland Area Development office in Russell Springs, due to Covid-19. Chairman Sam Brown called the meeting to order.

Ms. Beverly Grimes called the roll. There were twenty-two (22) of the twenty-seven (27) members present via zoom, thus constituting of a quorum of the board. Seventeen (17) members present were Business and Workforce representatives which meets the requirement of 51% of members present be a combination of Business and Workforce representatives.

All members were e-mailed copies of the minutes from the February 18, 2020 meeting. Questions/corrections were asked for; there being none, motion was made by Scott Pierce to approve the minutes as presented, seconded by Steve Sanders. Motion carried.

Mr. Aaron Poynter gave an update on Workforce and Re-Entry programs. This update is from March 2<sup>nd</sup> through June 1<sup>st</sup>. Often a person's success is a group effort. He shared a photo of our region which shows the Jail's and Attorneys that are on board for the re-entry program. We need to add Clinton, Wayne & McCreary Attorneys to the list. We are getting referrals from all over the region. He presented a Time Line; 1) March 16<sup>th</sup> – All Hands on Deck Kentucky Career Center, 2) March 17<sup>th</sup> – Social Media Campaign – Sharing Vital UI Information, 3) March 31<sup>st</sup> – Employer/Employee Workforce Survey Development, 4) Survey Goes Live and 5) Career EDGE press release goes out statewide. This is Mr. Poynter's Reentry Stats; over 80 individuals contacted, 53 new active clients from 3/1/20-6/1/20, 30 new positive employment outcomes, 2 positive employment/relocation to Oxford House, 3 positive relocation to treatment facilities, 1 pending Oxford House (Accepted) & 36 positive outcomes (67.92% positive of total new active clients). He presented intakes March thru May, employer partners and resources.

Mr. Scott Pierce asked when were we going to get into job training, when are these individuals going to integrate into other employment opportunities. What is our long range plan for skills training? Ms. Myra Wilson will talk about this later in the meeting. Mr. Pierce's main concern for the board is that we don't lose focus of job trainings for participants within the Cumberlands area. We have a large population to serve outside the reentry program, we have people with special needs, those that are underemployed, & minority. He wants to make sure that the board stays on focus.

Ms. Marsha Wells presented a WIOA Request for Additional Monies for Courtney Martin. She is attending the University of Kentucky and majoring in Biology with a 4.0 GPA. Nora Williams is her career manager. She has been a caregiver and had a couple of

deaths in her family over the past couple of years. She is lacking 3 semesters in completing her degree, which would be \$5,250. She is planning on going on to medical school. Motion was made by Larry King to approve 3 more semesters, which would be \$1,750.00 per semester for Ms. Courtney Martin to complete her degree, seconded by Mike Buckles. Motion carried.

Mr. Darryl McGaha received Memorandum's from Deputy Secretary, Josh Benton. These were waivers that were provided to the local areas. With the pandemic and having to close the career centers. By Federal Law if we receive money by July 1, 2019 thru June 30, 2020 we would have had to obligate 80% of the monies. This is something that we do every year. This year they are waving the obligation rate of 80% as of June 30 2020. The second wavier which is called second year monies. If we receive any funds; between July 1, 2018 thru June 30, 2019, we have until June 30, 2020 to total expend the funds that we receive. If they are not spent they are rescinded and sent back to the State. The State will then reallocate these funds for the 3<sup>rd</sup> year. Under the wavier the total expenditure of those funds have been waved, they can be carried over into the third year. With the contracts include: One-Stop Operator, Direct Service Provider and/or Fiscal Agent there are some contracts that would have ended June 30, 2020. Due to the unforeseen circumstances related to the COVID-19 pandemic, the Department of Workforce Investment is granting authority for the local areas to extend current contracts the local area have with respective entities through June 30, 2021.

Ms. Vickie Wells gave an update for the Budget and Finance Committee. The Budget for WIOA Programs for PY'19 is \$4,259,578.11. The expenditures from 7/1/19 to 6/5/20 is \$3,338,341.43 leaving 78.37% expended. Mr. Darryl McGaha informed the board that the youth expenditure looks low but we have 165 out-of-school youth in the Paid Work Experience portion of the budget, so by the next meeting the board will see a big difference. Under Dislocated Career Services the expenditures are quite a bit higher than normal the reason being about 2 ½ month ago we moved 9 people to support Unemployment Insurance. Those 9 people charged all of their time to Dislocated Worker. Ms. Vickie Wells put the Budget for WIOA Programs for PY '19, Expenditures 7/1/19-6/5/20 from the Budget and Finance Committee in the form of a motion. The board voted unanimously to pass the motion.

Ms. Rebecca Wilson with Goodwill thanked the Board for allowing WIOA staff to help with unemployment insurance. Goodwill was one of those companies effected by Covid-19, their retail operation was closed for about 2 months, with over 1,000 employees unemployed. She said that Cassie Bertram and Barbara Polston were instrumental in helping their employees sign up on unemployment.

Mr. Scott Pierce asked if there might be the possibility of money coming down from the State to cover some of the cost of the extra activities that has occurred since COVID-19 has come along. Mr. McGaha informed the board that there has been \$3,000,000.00 passed down to the cities and counties to offset costs that has been

accrued from COVID-19. He is going to check with the Department of Local Government to see if this is a possibility.

Mr. Darryl McGaha gave an update on the Budget for WIOA Programs for PY' 20, 7/1/20 – 6/30/21. The total budget is \$3,525,200.00 the budget will have to be adjusted throughout the year. The youth, adult and dislocated worker are about the same as last year. The trade budget has gone down since last year. We will have 7 Belden's participants that will be finishing up, after that we will not have any. Career Services Line Item includes, salary, fringe, rent, leases, phone lines and any expenses that is inclusive with the career services. We are closing one office effective August 1<sup>st</sup>, 2020. They are moving another office and the lease will be less. We have been talking about the Somerset office finding a new location. Mr. McGaha got an e-mail and the issue is being discussed again. They are not going to put a new air conditioner unit in the existing office, so they are more less saying that they are going to be moving. Mr. McGaha has done all that he can do. He can't speak on behalf of the State partners. The KECH High School Training Center is not on the new budget, it was mostly expended and had to be closed when the schools were closed for COVID-19 and it ended June 30, 2020. Ms. Vickie Wells, Chairman of the Budget & Finance made the motion to approve the PY'20 Budget on behalf of the committee, the board voted unanimously to pass the motion.

#### Review of Contracts:

- Direct Service Provider- there is an amendment clause in the original contract between the Cumberland Workforce Development Board (CWDB) and the Lake Cumberland Area Development District (LCADD). The amendment is to continue Direct Service Provider for Program Year '20, beginning July 1, 2020 thru June 30, 2021 in the amount of \$1,924,364.70. Motion was made by Scott Pierce to accept the contract amendment for Program Year '20, beginning July 1, 2020 thru June 30, 2021 for the Direct Service Provider in the amount of \$1,924,364.70, seconded by Steve Sanders. Motion carried.
- One-Stop Operator-The Lake Cumberland Area Development District was awarded the contract. Motion was made by Scott Pierce to approve the amendment to continue the One-Stop Operator (LCADD) contract for Program Year '20, beginning July 1, 2020 thru June 30, 2021 in the amount of \$77,976.16, seconded by Mike Buckles. Motion carried.
- Board Support- the CWDB has been contracting with Lincoln Trail Area Development District (LTADD) for Board Support. Motion was made by Steve Sanders to approve the amendment to renew the contract for Board Support with LTADD from July 1, 2020 through June 30, 2021, in the amount of \$196,675.60, seconded by Daryl Hammond. Motion carried.

Ms. Myra Wilson requested the Cumberland WDB allow the use of funds for Summer School for 6 credit hours, in the amount of \$182.00 per hour in-class for total of \$1,092.00 or \$202.00 per hour on-line class for total of \$1,212.00. This has been approved via e-mail by the Executive Committee, but we want to bring it before the full board. Motion was made by Brett Traver to approve 6 credit hours in the amount of \$182.00 per hour in-class or \$202.00 per hour for on-line classes for Summer School classes, seconded by Steve Sanders. Motion carried.

The board was presented an addendum to continue the agreement between Kinetic Strategic Design and the Cumberland Workforce Development Board, Inc. (September 1, 2020 thru August 31, 2021) in the amount of \$1,500.00 monthly for website maintenance, \$1,300.00 monthly for Social Media postings/interactions for a total of \$2,800.00 monthly. KSD has put some information together for the board. We have doubled the amount of traffic through Social Media. Most recently we have been taking advantage of Survey Monkey. Motion was made by Scott Pierce to approve the addendum as presented, seconded by Connie Schnell. Motion carried.

Mr. Darryl McGaha thanked OVR for their help with Unemployment Insurance (UI). When this started no one was prepared and no one knew how many would be signing up for UI. There has been lots of partners that have pitched in to help. The Governor made the statement that they were moving UI out of the Education Cabinet and moving it to the Kentucky Department of Labor. This would mean that they would be moving the UI folks out of the Career Centers into other offices. Ms. Connie Schnell thought the move would not be until mid-July or the first of August. If there is someone drawing UI there should be someone there helping them try and find employment, this has been separated so this is where Wagner Peyser, WIOA and OVR staff should come into play. Mr. McGaha hopes they get this problem resolved so the people can get the services they need.

Dr. Robert Boone, President/CEO of the South Central Workforce Development Board spoke to the board about Career Edge. Career Edge is a virtual employability curriculum. They started using Career Edge about two (2) years ago in the South Central Region. Around October of last year after having a good amount of success with the program, he approached the Cabinet of Education and Workforce he called Josh Benton and talked to him about their experience with Career Edge as a virtual platform and after a series of demos with some State level leadership and with the other workforce colleagues around the state, the State decided to purchase Career Edge. In March, the State negotiated a contract with Career Edge to provide virtual career services to all 120 counties. The Cumberland is leading the State with the number of users on Career Edge. He has a webinar with the National Governor's Association about the implementation, Kentucky is the first state in the country that has implemented Career Edge in their entire State. It's good for us as a State to get ahead of this and take a leadership role in it.

Ms. Myra Wilson informed the Board about the National Dislocated Workforce Grant- COVID-19. The State was awarded \$6,000,000 for the National Dislocated Workforce Grant. The Cumberlands and South Central applied together for \$1,500,000 in funding for the regions together we were awarded \$911,000. South Central received \$453,000 and the Cumberlands \$457,000. What that did is they created a full-time Economic Recovery Coordinator position that was approved by South Central Workforce Development Board last week. This position will cover a twenty-three county area and it reports to John Swords in South Central. We added to this job description that we wanted someone bilingual. They will be putting together this budget next week. Ms. Wilson directed this to Mr. Pierce's comment," Mr. Pierce's main concern for the board is that we don't lose focus of job trainings for participants within the Cumberlands area." This is going to allow us to hit a lot of other sectors and retrain and upscale workers that we have not been able to before. This is the primary focus of the monies that we have received.

We are applying together with South Central Workforce Development Board for the Workforce Opportunity for Rural Communities Grant.

Dr. Robert Boone, Mr. Jeff Whitehead and Ms. Wilson are working on a proposal for a virtual work environment.

Mr. Darryl McGaha thanked Ms. Marsha Wells and her staff for all their hard work. There are 165 out-of-school youth enrolled in paid work experience. There have been more obstacles to deal with since COVID-19.

Motion was made by Scott Pierce to adjourn, seconded by Steve Sanders. Motion carried.

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Sam Brown, Chairman

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Virginia Dial, Secretary/Treasurer