

Cumberlands Workforce Development Board
Meeting Minutes
December 11, 2018

The Cumberlands Workforce Development Board met on December 11, 2018 at the Lake Cumberland Area Development office in Russell Springs. Chairman Daryl Hammond called the meeting to order.

Ms. Beverly Grimes called the roll. There were nineteen (19) of the twenty-seven (27) members present, thus constituting a quorum of the board. Thirteen (13) members present were Business and Workforce representative which meets the requirement of 51% of members present be a combination of Business and Workforce representatives. Board staff included: Alane Mills & Beverly Grimes. Lake Cumberland Area Development District Staff included; Darryl McGaha, Melody Haynes, Lisa Gosser, Karen Miller, Marsha Wells, Charlotte Smith, Leslie Sandusky, LaQuita Goodin, Jenny Hughes, Kim Gibson, Larry Hatfield & Sandy Birkholz.

All members were e-mailed copies of the minutes from the October 16, 2018 meeting. Questions/corrections were asked for; there being none, motion was made by Sam Brown to approve the minutes as presented, seconded by Brent Sturgill. Motion carried.

Ms. Vickie Wells, Chairman of the Budget & Finance Committee gave an update for the Budget & Finance Committee. The Budget for WIOA Programs for PY'18 is \$4,363,522.72. We have expended 36.74% thru November 16, 2018. The Board was given a breakdown of WIOA Expenditures by Grant Number and a breakdown that comes from the Area Development District software for WIOA Admin., which includes Board Support, Direct Services and One-Stop Operator. Motion was made by Wendell Emerson to approve the budget as presented, seconded by Janet Slayden. Motion carried.

Mr. Scott Pierce gave an update from the Youth Committee. They discussed House Bill 3 initiatives, education & graduation requirements related to essential skills, new directive from the Kentucky Workforce Innovation Board on input from the Kentucky Chamber of Commerce regarding workforce and the importance of getting the Career Readiness Coaches in the high schools funded. Ms. Melody Haynes presented information regarding WIN Curriculum as it relates to WIN essential skills. Ms. Alane Mills stated that we look forward to working with our local schools and helping with developing curriculum to meet the requirements of House Bill 3.

The Board received written Department Updates from Melody Haynes, Marsha Wells and Shirlene Taylor. There were no questions. This was for informational purposes only.

Ms. Alane Mills presented the Director's report.

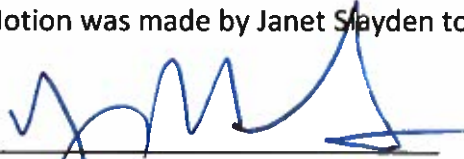
- The board was given a copy of the Critical Areas of Focus for the Strategic Plan, as items are completed they are added to this document for review.
- At our last meeting the Board approved to issue a Request for Bid (RFB) for an organization to create a Request for Proposal (RFP) for Kentucky HEALTH-Medicaid Wavier Direct Service Provider. There was a Review Committee appointed to review the RFB's and make a recommendation to Executive Committee who would make the final decision. We had one bid and that was Thomas P. Miller and Associates. They had a very good proposal. The Executive Committee awarded the contract to Thomas P. Miller and Associates. We will be moving forward with them on developing the RFP for Kentucky Health-Medicaid Wavier Direct Service Provider.
- Jeremy Hall with Cumberlands Policy Research Institute, LLC has completed his portion of the Asset Map. The data has been sent to SlagleSoft for web-site integration.
- We still have three (3) more sets of the Video Conferencing Equipment that needs to go out, all of our thirteen counties should have at least one (1) set of Video Conferencing Equipment.
- Sector Partnership is another piece of our Strategic Plan. Staff is planning a Resource Fair for Employers on January 23rd. This will be held at the Pulaski County Public Library. The idea is to bring in resources and support partners that are in place to help businesses. This is an opportunity for us to educate employers and do some additional outreach.
- Ms. Susan Craft and Ms. Beth Avey with Heartland Communication will be conducting the last session of our Board Development immediately following the Board meeting.
- There will be a, "Kentucky Workforce Innovation Board (KWIB) Survey 2018-2019 Recommended Certifications for Career Technical Education Certification" that will be going out to as many businesses as we can get it to. This collects data from employers trying to measure what future needs will be so that we are current in what we are offering in our ATC's (Area Technology Centers). We need to get as much feedback from our communities as possible.

Mr. Daryl Hammond ask what the tentative timeline was for Thomas P. Miller and Associates to have RFP prepared and for awarding of the contract be submitted to the board for approval. Staff is hoping it will be at the February Board meeting but the RFP has to be sent to the State for approval before it can be issued.

Other Business:

Mr. Scott Pierce gave an update from the KWIB. The Board was presented with the Executive Order where the Governor established a fifteen (15) member advisory body to advise the KWIB. This is not active yet because there are some issues to settle. Mr. Josh Benton did a presentation on KYStats; this collects and integrates education and workforce data. Mr. Pierce encouraged everyone to visit their web-site <https://kystats.ky.gov/> it contains a wealth of information.

Motion was made by Janet Slayden to adjourn, seconded by Darin DeShazor.



Daryl Hammond, Chairman



Vickie Wells, Secretary/Treasurer